

විදුලි පණිවුඩ: "විශ්‍රාම වැටුප්" කොළඹ
தந்தி: "ஓய்வூதியம்" கொழும்பு
Telegrams: "PENSIONS" Colombo

දුරකථන } 2320316
தலைபேசி } 2421786
Telephones } 2431305

ෆැක්ස් } 2342078
பெக்ஸ் }
Fax }



මගේ අංකය } PN / 4042/ E
எனது இல. }
My No. }

ඔබේ අංකය }
உமது இல. }
Your No. }

විශ්‍රාම වැටුප් දෙපාර්තමේන්තුව
ஓய்வூதியத் திணைக்களம்
DEPARTMENT OF PENSIONS

මාලිගාවත්ත මහලේකම් කාර්යාලය,
මාලිගාවත්ත,
කොළඹ 10.
மாளிகாவத்தை செயலகம்,
மாளிகாவத்தை,
கொழும்பு 10.
Maligawatte Secretariat,
Maligawatte,
Colombo 10.

දිනය } 07.2005
திகதி }
Date }

Pensions Circular 6/2005.

To all Divisional Secretaries,

Awarding Widows' / Widowers' & Orphans' Pensions

I have been reported fraudulent incidents in connection to peculation of civil pension while paying widows' / widowers' & orphans' pensions in recent past. It is obvious this type of frauds turning out due to extraneous exist of widows' / widowers & orphans' pensions file from civil pensions file and changing of relevant paying offices. Therefore, you are informed to follow under mentioned procedures to lessen frauds that can be occurring when awarding widows & orphans pensions.

1. Maintain relevant civil pensions file combining with widows' / widowers' & orphans' pensions file.

If Widows' and Orphans' Pensions paying via Divisional Secretariat which paying Civil Pension, these two files should be maintain in combine accordingly. Civil pensions file should be taken over from relevant Divisional Secretariat if Widows' and Orphans' Pensions paying extraneous to divisional secretariat which paying Civil Pension.

2. If by any means, the main civil pensions file has been displaced, temporary civil pensions file should be combined to widows pensions file.

3. A minute should be included to pensions file denoting payment of Civil pension has been ceased due to death of pensioner and a staff officer should certify that.

4. Withhold payment of pension in a state where it has returned because of indrawn for more than three months and when re-starting payment, obtain a report from relevant Gramaniladhari or from a Staff Officer in public service as certifying whether he is living.

However, these instructions should not be a reason for delaying payment of widows' & orphans' pension. Further inform to commence procedures to award widows' & orphans' pension by obtaining a letter from relevant Divisional Secretary declaring Home affaire pension has been withhold when it is difficult to find civil pensions file or delay to open a temporary file.


K.A. THILAKERATNE
Director of Pension

Copies: 1. Secretary to Ministry of Public Administration & Home Affairs
2. All District Secretaries