

தொலைநகல்: "பிஷன்ஸ்" கொழும்பு
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பிஷன்ஸ் டிபார்ட்மென்ட்
ஓய்வூதியத் திணைக்களம்
DEPARTMENT OF PENSIONS

மேல் எண் }
எனது இல. } PNE/4042
My No. }

உமது இல. }
Your No. }

மாலிகாவத்தி மகாநகரம், கொழும்பு 10.
மாலிகாவத்தி மகாநகரம், கொழும்பு 10.
மாலிகாவத்தி மகாநகரம், கொழும்பு 10.
Malligawatte Secretariat,
Malligawatte,
Colombo 10.

திகதி } 09.2005
Date }

Pensions Department Circular No 8/2005

Secretaries of Ministries
Chief Secretaries of Provincial Councils,
Heads of Departments,
District Secretaries,
Divisional Secretaries,


Declaring Option for Widows' and Orphans' Pensions Scheme

The final date for declaring option for admittance to widows' and Orphans' pensions scheme by female officers appointed to pensionable post before 01.01.1983 and who were in public service to the said date has extended up to 31.12.2005 by the provisions of Public Administration circular 13/2001 (III).

Following female officers are entitled to declare option accordingly.

- 1 Female officers who are in service and opt to declare option
- 2 Female officers who retired and opt to declare option.
- 3 Female officers who deceased prior to the final date for declaring the option. Form general 86 "A" can sign by widower of orphans/Orphans' guardian in this situation.

A copy of procedures to be followed when declaring option and relevant forms with circular No. 13/2001 is sending herewith. Please be informed to furnish instructions and service for registering under widowers' scheme.


K. A. Thilakarathne
Director of Pensions

(69)4

P.A. Circular No. 13/2001

My No. P/1/3
Ministry of Public Administration,
Home Affairs & Administrative Reforms,
Independence Square,
Colombo 07.
04th July, 2001.

Secretaries of Ministries,
Chief Secretaries of Provincial Councils,
Heads of Departments,
Divisional Secretaries.

WIDOWERS' AND ORPHANS' PENSION AMENDMENT ACT, No. 2 OF 2001

Exercising option by Female Officers in the Public Service

AN opportunity has been granted to exercise option again by the above Act, to the female officers who could not exercise the option to contribute to the Widowers' and Orphans' Pension Scheme in terms of Public Administration Circulars No. 231 of 1983 and 291 of 1985.

2. The Government has decided that the final date to exercise such option should be 22.02.2002.

3. The female officers who have not made contributions by exercising option in terms of the circulars mentioned in para 01 above and who were appointed to a pensionable post before 01.08.1983 and in service on that day may exercise option before 22.02.2002 in terms of this act.

4. (i) *Serving Officers.*—The female officers in service who wish to exercise option should forward the option in triplicate to the Head of department as per appendix I. The Head of Department after certifying that declaration should file one copy in the officer's personal file. One copy should be handed over to the salary division and the other copy should be forwarded to the Director of Pensions. Contribution should be deducted commencing from the month immediately after the date of declaration of such option. Arrears of contributions from 01.08.1983 to the date of exercising option should be deducted from the salary/pension along with the compound interest of four percent (4%) in 180 installments. The percentage of contribution to be deducted from the salary from 01.08.1983 is given in annex I. The computation of the compound interest is given in annex II and the examples on computation of contribution and compound interest are given in annex III.

(ii) *Retired Officers*.—Retired female officers who wish to exercise option should forward their declaration in triplicate to the Head of department where they served last. Their contribution from 01.08.1983 to the date of retirement should be deducted from their pension in 180 installments. The arrears of contribution and the compound interest to be paid as indicated in annex I above should be informed to the Divisional Secretary who pays pensions, through appendix II in triplicate. The Divisional Secretary certifying and noting down of recovery should return two copies to the Head of department. One copy should be filed in the personal file and the other copy along with a copy of appendix II should be forwarded to the Director of Pension.

(iii) *Deceased Officers*.—An opportunity has been granted by the amended Act to pay Widowers and Orphans Pensions of the female officers who have already died or who die before the final date without exercising option. The form Gen. 86 A signed by the Widower or the Guardian of the Orphans along with certified copies of the letter of appointment, marriage certificate, death certificate, W.& O.P report 16, history sheets and the pension application form Gen. 55 should be forwarded to the Director of Pensions.

5. A form Gen. 86A required for registration in the Widowers and Orphans Pension Scheme, marriage certificate, certified copy of the letter of appointment, declaration of option, a certificate that monthly contribution and arrears are deducted with the interest, a chart of computation of arrears of contribution and compound interest as per example in annex III, of the officers who exercise option for contribution to the scheme should be forwarded to the Director of Pensions as far as possible.

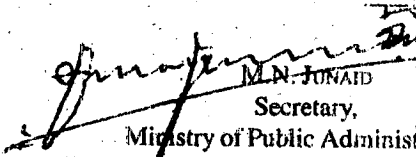
6. This circular is not applicable to the female officers in Local Government Service who retired or died before absorption to Provincial Public Service.

7. Accounting procedure should be as per Pension Circular 1/2001.

8. The contribution for the period of service before 01.08.1983 could be paid or deducted in the following manner :-

8.1 The female officers who exercised option for this scheme, could pay a contribution of four percent (4%) from the salary she drew along with an interest of four percent (4%) for the period of service, before 01.08.1983 which could be reckoned for pension. These payments could be made in whole or by installments from the salary while in service or by commuted gratuity or by monthly pension after the retirement.

8.2 The contribution not paid during the lifetime of the female officer could be deducted from the pension payable to the Widower or the dependents with their consent. If there is a period for which no deductions have been made 1/600 from the pension should be deducted for each such month for which deductions were not made.


M.N. JUNAID
Secretary,
Ministry of Public Administration,
Home Affairs and Administrative Reforms.

Copy : All Divisional Secretaries.

Appendix I

OPTION IN TERMS OF PUBLIC ADMINISTRATION CIRCULAR NO. 13/2001 OF 04.07.2001

(To be furnished in triplicate).

1. Name of officer: _____.
2. Date of Birth: _____.
3. Appointment held: _____.
4. Date of appointment to Pensionable Post: _____.

I do opt, to join the Widowers' and Orphans' Pension (Act No. 24 of 1983) Scheme. I am aware that this option cannot be changed on a subsequent date and that the option shall be irrevocable.

Signature of officer.

Date: _____.

CERTIFICATE OF THE HEAD OF DEPARTMENT

I certify that the above officer holds a permanent and pensionable post and that she is entitled to opt, and join the Widowers' and Orphans' Pension Scheme under Public Administration Circular No. 13/2001 of 04.07.2001. The particulars given above by her are correct.

Head of Department/
Head of Decentralized Unit.
(Place the Official stamp)

Date: _____.

My No. _____.

Secretary and Accountant,
Widows' and Orphans' Pension Office,
Colombo I.

Forwarded in duplicate.

Head of Department/
Head of Decentralized Unit.
(Place the Official stamp)

Date: _____.

N.B.—A copy of this declaration should be filed in the officer's personal file and another copy should be handed over to the salary division.

Appendix III

(to be forwarded in triplicate)

My No.

Divisional Secretary,
.....**ARREARS OF CONTRIBUTIONS AND INTEREST TO BE RECOVERED IN TERMS
OF WIDOWERS' AND ORPHANS' PENSION ACT, No. 24 OF 1983 AS AMENDED
BY THE ACT, No. 02 OF 2001**

The retired officer whose particulars are given below, has opted to contribute to Widowers' and Orphans' Pension Scheme in terms of Public Administration Circular No. 13/2001 dated 04.07.2001

Total amount of contributions and the interest to be deducted from her salary for the period from 01.08.1983, to, the date on which the officer retired, is Rs. Please note down to recover the said amount by an installment of Rs. (in letters) and by 179 installments of Rs. each from 200..... and inform me.

1. Name of the retired officer
2. Date of retirement
3. Post held
4. Pension No.
5. Bank/Post Office at which the pension is drawn

Signature of Head of Department.

Date:

My No.:
.....
.....

I certify that it is noted down to recover the contributions to the Widowers' and Orphans' Pension scheme by an installment of Rs. and 179 installments of Rs. from 200 to 200..... from the pension of Mrs. drawing pension under Pension No. and to credit the same to Head No. 07-010.

Divisional Secretary.
(Place the Official Stamp)

Date:

Annex I

PERCENTAGES OF W. & O. P. CONTRIBUTIONS TO BE DEDUCTED FROM
CONSOLIDATED SALARY

METHOD OF DEDUCTIONS OF CONTRIBUTIONS

From 01.08.83 to 01.01.86	Upto Rs. 8,580	1 ½%
	From Rs. 8,581 upto Rs. 15,600	3%
	From Rs. 15,601 upwards	4%
From 01.01.86 to 31.12.87	Upto Rs. 8,640	1 ½%
	From Rs. 8,641 upto Rs. 15,600	3%
	From Rs. 15,601 upwards	4%
From 01.01.88 to 31.12.88	Upto Rs. 17,280	1 ½%
	From Rs. 17,281 upto Rs. 28,800	3%
	From Rs. 28,801 upwards	4%
From 01.01.89 to 31.12.92	Upto Rs. 17,280	3%
	From Rs. 17,281 upto Rs. 28,800	5%
	From Rs. 28,801 upwards	6%
From 01.01.93 to 31.12.96	Upto Rs. 23,400	3%
	From Rs. 23,401 upto Rs. 35,700	5%
	From Rs. 35,701 upwards	6%
From 01.01.97	Upto Rs. 45,600	4%
	From Rs. 45,601 upto Rs. 70,260	6%
	From Rs. 70,261 upwards	7%

ANNEX II

Four Percent (4%) Compound in less for the W. & O. P. contitution for Rs. 1

Year Full amount including compound
 interest at the end of the Year

1	1.0400
2	1.0816
3	1.1249
4	1.1699
5	1.2167
6	1.2653
7	1.3159
8	1.3686
9	1.4233
10	1.4802
11	1.5395
12	1.6010
13	1.6651
14	1.7317
15	1.8009
16	1.8730
17	1.9479
18	2.0258
19	2.1068
20	2.1911

ANNEX III

Example for Recovery of Arrears of Contributions and Compound Interest

The Compound Interest and the Arrears of Contributions to the Widowers' and Orphans' Pension Scheme to be recovered from 01.03.1983 to 31.10.2001 from an Officer who has declared options on 30.10.2001

Year	Date of Salary Increment	Annual Salary	From	To	Contribution to be Recovered	Total No. of Years	Net due Compound Interest to be recovered	Net amount to be recovered including Compound Interest	As on 31.10.2001
1983	83.05.01	9,060.00	83.03.01	83.12.31	3,060 x3/100x5/12	17	113.25	113.25	220.58
1984	84.05.01	9,240.00	84.01.01	84.04.30	9,060x3/100x4/12	16	90.50	275.40	515.82
1985	84.05.01	9,240.00	84.05.01	84.12.31	9,240x3/100x8/12	15	184.80	280.80	505.69
1986	85.05.01	9,420.00	85.01.01	85.04.20	9,240x3/100x8/12	14	92.40	295.20	511.19
1987	85.05.01	9,420.00	85.05.01	85.12.31	9,420x3/100x8/12	13	188.40	302.40	503.52
1988	86.01.01	9,840.00	86.01.01	86.12.31	9,840x3/100	12	295.20	604.80	968.28
1989	87.01.01	10,080.00	87.01.01	87.12.31	10,080x3/100	11	302.40	1,032.00	1,588.76
1990	88.01.01	20,160.00	88.01.01	88.12.31	20,160x3/100	10	604.80	1,056.00	1,563.09
1991	89.01.01	20,640.00	89.01.01	89.12.31	20,640x5/100	9	1,032.00	1,080.00	1,537.16
1992	90.01.01	21,120.00	90.01.01	90.12.31	21,120x5/100	8	1,056.00	1,104.00	1,510.93
1993	91.01.01	21,500.00	91.01.01	91.12.31	21,600x5/100	7	1,104.00	1,590.00	2,092.28
1994	92.01.01	22,080.00	92.01.01	92.12.31	22,080x5/100	6	1,590.00	1,602.00	2,027.01
1995	93.01.01	31,800.00	93.01.01	93.12.31	31,800x5/100	5	1,602.00	1,635.00	1,989.30
1996	94.01.01	32,040.00	94.01.01	94.12.31	32,040x5/100	4	1,635.00	1,668.00	1,951.39
1997	95.01.01	32,700.00	95.01.01	95.12.31	32,700x5/100	3	1,668.00	4,137.60	4,654.38
1998	96.01.01	33,360.00	96.01.01	96.12.31	33,360x5/100	2	1,358.40	4,704.80	5,088.71
1999	97.01.01	67,920.00	97.01.01	97.04.30	67,920x6/100x4/12		=2,779.20		
2000	97.05.01	69,480.00	97.05.01	97.12.31	69,480x6/100x8/12		=1,389.60		
2001	98.01.01	71,040.00	98.01.01	98.04.30	71,040x6/100x4/12		=3,315.20		
2002	98.05.01	71,040.00	98.05.01	98.12.31	71,040x7/100x8/12				

Year	Date of Salary Increment	Annual Salary	From	To	Contribution to be Recovered
1999	99.05.01	72,800.00	99.01.01	99.04.30	
			99.05.01	99.12.31	$71,040 \times 7/100 \times 4/12 = 1,657.60$
2000	2000.05.01	74,160.00	2000.01.01	2000.04.30	$72,600 \times 7/100 \times 8/12 = 3,388.00$
			2000.01.01	2000.12.31	$72,600 \times 7/100 \times 4/12 = 1,694.00$
					$74,160 \times 7/100 \times 8/12 = 3,460.80$
		Total (2001.10.31)			
2001	2001.05.01	75,720.00	2001.01.01	2001.04.30	
			2001.05.01	2001.10.31	$74,160 \times 7/100 \times 4/12 = 1,730.40$
					$75,720 \times 7/100 \times 7/12 = 2,850.20$
					4% interest to be recovered from 01.10.2001 to 31.10.2001 — $37,830.32 \times 4/100 \times 10/12$
					Total amount to be recovered (31.10.2001)
					එකම ප්‍රමාණය ආවරණය
					රු. 126,26
					රු. 24,100 එකම 179
					43,139.00
					<u>43,265.26</u>