



විශ්‍රාම වැටුප් දෙපාර්තමේන්තුව
ஓய்வூதியத் திணைக்களம்
DEPARTMENT OF PENSIONS



මහලේකම් කාර්යාලය, මාලිගාවත්ත, කොළඹ 10.

மாளிகாவத்தை செயலகம், மாளிகாவத்தை, கொழும்பு 10.

Maligawatte Secretariat, Maligawatte, Colombo 10.

අංකය } PN/Circular/2011
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No. }

දිනය } 07
திகதி } 07
Date } 07.2011

Pension Circular 12/2010(1)

To all District Secretaries and Divisional Secretaries,

**Transferring of Local Government Pension/
Widows' & Orphans' pension files to civil section**

This is further to Pension Circular 12/2010 dated 13.12.2010 issued by me.

02. Your attention is drawn to the Para V of number 02 of the circular. The Para (02)V of the circular is repealed and informed to adhere following instructions on payment of Widows'/ Widowers' and Orphans' Pension.

03. You are advised to request Widows'/ Widowers' and Orphans' Pension file from this department when a pensioner died. (Since the action has been already taken to dispatch Local Government pension files to your office under the process of decentralizing of Local Government Pension files, the unavailable civil pension files also should be requested along with Widows' and Orphans' Pension file). Where if a Widows' and Orphans' Pension number has not allocated to a pensioner, the relevant civil files kept under your custody should be sent to this department to ease the procedure of allocating a number.

04. Action will be taken by me to send you the Local Government Pension file having converted into a civil pension/ widows'/ widowers' and orphans' pension file after assigning civil widows' and orphans' pension number. Accordingly please issue Widows'/ Widowers' and Orphans' Pension award letter and make Widows' and Orphans' Pension payment to relevant spouse.

K A Thilakarathne
Director General of Pensions

- Copy: 01. Secretary to the President
02. Secretary – Ministry of Finance and Planning
03. Secretary - Ministry of Public Administration and Home Affairs
04. Auditor General
05. Director – Widows' and Orphans' Pension Division
06. Chief Accountant – Local Government Pension Division

Director General	Telephone 2431647	Fax 2342078	W&OP	Telephone 2332346	Fax 2432214	Policy	Telephone 2329580
Director	2432008	2342078	PSPF	2324375	2332347	Forces	2320439
Director (F)	2434974	2391403	L.G.U.	2342525	2342525	Computation	2434414
Internal Auditor	2329634	2329634	Registration	2329178	-	Payments	2431612

E-mail: pensions@sltnet.lk
Web site: www.pensions.gov.lk