

My No. PN/Circular/ 2013
Department of Pensions
Maligawatte
Colombo 10.

03.12.2013

Pension Circular 06/ 2013

To all Secretaries to the Ministries,
Chief Secretaries of Provincial Councils,
Heads of Departments,
District Secretaries/ Divisional Secretaries,

To bring in the unpaid pension gratuities/ monthly pensions

The institutions which the retiring government officers served last are provided with the money by the Department of Pensions to pay gratuities to the retiring officers concerned.

02. However, it has been reported of retaining this money in deposit account of the relevant institution due to various reasons. As a result of long retention of this money in the institution, it has been required to extend the due dates of the cheques at several instances. Therefore, the money retained at any reason should be directed to the Department of Pensions before 31.12.2013 by a cheque written in favour of Director General of Pensions along with a list of details of the pensioners relevant to the value of the cheque.

03. Further, it is noted that the unpaid pensions retained at the Divisional Secretariats should be immediately sent to this department in accordance with the instructions of Circular Letter No.02 dated 14.06.2011 by a cheque written in favour of Director General of Pensions.

Sgd./ S S Hettiarachchi
Director General of Pensions

Copy to: Auditor General