



මගේ අංකය } Pension Instructions  
எனது இல. } Letter No. 06/2023  
My No. }

உமது இல. }  
Your No. }

දිනය }  
திகதி } 17-05-2023  
Date }

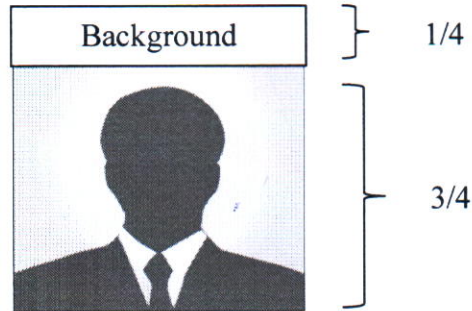
To all Secretaries of Ministries,  
Provincial Chief Secretaries,  
Heads of Departments/ Commanders of Tri-Forces/ District Secretaries,  
Divisional Secretaries,  
Heads of Local Authorities,

**Issuance of New Pensioners' Identity Cards**

Pension Circular No.08/2015 dated 29.12.2015 on above subject is hereby revoked.

02. The process of issuing Identity Cards for pensioners was temporarily suspended with effect from June 2022 and it has been resumed on 10.04.2023.

03. Since the photograph submitted with PD 03 Application is used for the pensioners' Identity Card as well, it is informed to adhere following instructions when initially submitting PD 03 Applications with effect from 01.06.2023 in order to maintain the accepted standards and quality of the photograph.



File name: NIC No.jpg  
Eg: 123456789V.jpg

- **Size** - Passport size front view colour photograph on a blue background
- **Capacity** - Add 01 MB “JPEG” photograph to the system.
- **Attire** - Female officers in a saree and male officers in a shirt and a tie

04. Accordingly, it is kindly informed to adhere above instructions when submitting PD 03 applications of all public officers including Police Officers and Officers of Tri-Forces.

**Sgd:**

**A. Jagath D. Dias**

Director General of Pensions

**Copies:**

01. Secretary, Ministry of Public Administration, Home Affairs,  
Provincial Councils and Local Government

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F.Y.K.I.