විශ්‍රාම වැටුප් දෙපාර්තමේන්තුව

ஓய்வூதியத் திணைக்களம்
DEPARTMENT OF PENSIONS

ශ්‍රී ලංකා විශ්‍රාම
இலங்கை ஓய்வு
Sri Lanka Pensions

පරපුරක අභිමානය | தலைமுறையொன்றின் பெருமிதம் | Pride of a Generation

මගේ අංකය / எனது இல. / My No. PN/AD01/GEN(TEMPORY)

ඔබේ අංකය / உமது இல. / Your No. .....

දිනය / திகதி / Date 2023.03.14

Through All District Secretaries/ All Divisional Secretaries and

All Heads of Divisions at the Head Office

All Staff of the Department of Pensions

Updating the details of the Officers

The information is gathered by the Administration Division of the all officers attached to this Department in order to create an updated data system.

02. Accordingly, a resume to be completed by the Officials will be forwarded along with the Performance Appraisal forms.

03. Please send back the duly completed resume with the appraised Performance Appraisal forms.

D.M.R.Dissanayake
Director (Admin)
For Director General of Pensions

මාලිගාවත්ත, කොළඹ 10. மாளிகாவத்தை கொழும்பு 10. Maligawatta, Colombo 10.
Hot line: 1970, Direct line: 2209800, Fax: 2342078, Email: info@pensions.gov.lk, Web: www.pensions.gov.lk

Biographical Data for the Officers Attached to the Department of Pensions

1. Name in Full :.....
   .....
2. Name with initials: .....
3. Date of Birth: .....NIC:.....
4. First appointment date.....Service Period: .....
5. Service belong to:.....
6. Grade:.....
   .....
7. W & OP number:.....
8. Work place:.....
9. Address:
   Permanent:.....
   .....
   Temporally:.....
   .....

   Divisional secretariat of Permanent residency: .....District: .....
10. Contact Number
    Fix: ..... Mobile :..... WhatsApp No: .....

11. Email :.....
12. Sex :.....
13. Marital statues :..... Number of Children :.....
14. Name, Occupation & Work place of the spouse
    .....
    .....
    .....
15. What is your Degree: .....

    University : .....
    Year : ..... External/ Internal : .....

G.C.E A/L - ..... (Year).....

subject	Result	Subject	Result
1.		3.	
2.		4.	

16. IT knowledge (please mention your IT qualifications)

    .....
    .....
    .....
    .....

17. Other academic qualifications

- .....
- .....
- .....
- .....

18. Professionai qualifications /Experience

.....
.....
.....

Public Service experience

Institution	Term	Designation

19. Other qualifications / Skills (Ex: - Sport, Memberships, Patents etc.)

.....
.....
.....
.....

20. If you have health issues, please mention in short

.....
.....
.....
.....

21. Do you expect to take no pay leaves (foreign or local) under the provisions of P.A.C 14/2022/14/2022(ii)? (Approximately expected term to get no pay leaves from or to)

.....
.....

I hereby declare that the above particulars of facts & information true & correct.

Date : .....

.....
Signature of officer